

e-BL Process - India

AS ONE, WE CAN.

ONE

OCEAN NETWORK EXPRESS

15th June 2019

1. Advantages of e-BL to the Customers

2. How to Apply for e-BL

3. Process to Print e-BL

1. Save cost – Does not need to depute a person to a shipping line office.
2. Saves time – BL stationery will be provided & can be printed in the office, thus saving the commute time between shipping line – your office – shipper
3. No additional charges for using this facility.
4. User Friendly - Fast & simple release of B/L in customer office without any technical knowledge.

Registration process:

The Customer has to contact respective Sales representative for e-BL facility.

Customer will be provided 2 documents for registering :

1. Document Agreement
2. Schedule A

1) Document Agreement:

A) No changes to be made anywhere in the contract form.

B) The Document has to be signed by Top Management, Name and designation to be mentioned clearly.

[*COMPANY NAME]* to be placed by
Actual Company Name.

Signed by _____

Print Name _____

C) Please update full style and address of your organization and the date of signing the contract.

THIS AGREEMENT, made this day of , 20 , (the “**Effective Date**”) between (the “**Customer**”), whose address is , and Ocean Network Express (“**ONE**”), whose address is 7 Straits View, #16-01 Marina One East Tower.

2) Schedule A

A) Mention the same date mentioned in document agreement and full style and address.

B) If any other offices (All India), which is to be included in the contract. In the event more than one office to be given the rights for printing, please submit a separate Authorized access privilege for the each office.

C) Update all the details and below should match with profile updated under ONE website id.

(Revised date, if any)

Schedule A

Incorporated with Documentation Agreement dated _____, 20__

Contracting Customer's Names & Addresses

Full Names and addresses of all offices or companies that the Contractor of this Documentation Agreement represents.

Company Name:		*Customer Code
Address:		
City, State and Zip:		
Phone:		

Other office locations: (if applicable)

Company Name:		*Customer Code
Address:		
City, State and Zip:		
Phone:		

Authorized Parties & Access Privileges:

Names and addresses of the party(s) who have authority to view/edit/proof and/or print B/L's that belong to the Contractor of this Documentation Agreement.

Authorized Party :(ie: User ID can be issued to this party)

Company Name:	
Person's Name:	
Job Title:	
Address:	
Phone:	
Fax:	
Email:	

D) In the event only particular Shipper BL's to be printed, mention the details of shipper below or else leave the section blank.

Accessible OBL or Waybill for Above:

Specify in detail which BL this parties have privilege to view/edit/proof and print (ie. Shipper name, Cargo Origin, Place of Issue, etc.), if necessary.

Shipper:
Consignee:
Origin:
Destination:
Place of Issue:
Freight Terms:
B/L Type:

E) Please insert ticks on below as per requirement.

Access Privileges for Above:

View Privileges				Print Privileges		
What charges on the BL can this Party View on the Internet? (choose one only)				What kinds of B/L's can this Party Print from the Internet? (choose all that apply)		
Unfreighted (no charges)	Freighted (all charges)	Prepaid Charges Only	Collect Charges Only	Final OBL	Final Waybill	Additional Non-Negotiable (N/N)
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F) Please find the attached contract copy for your reference.



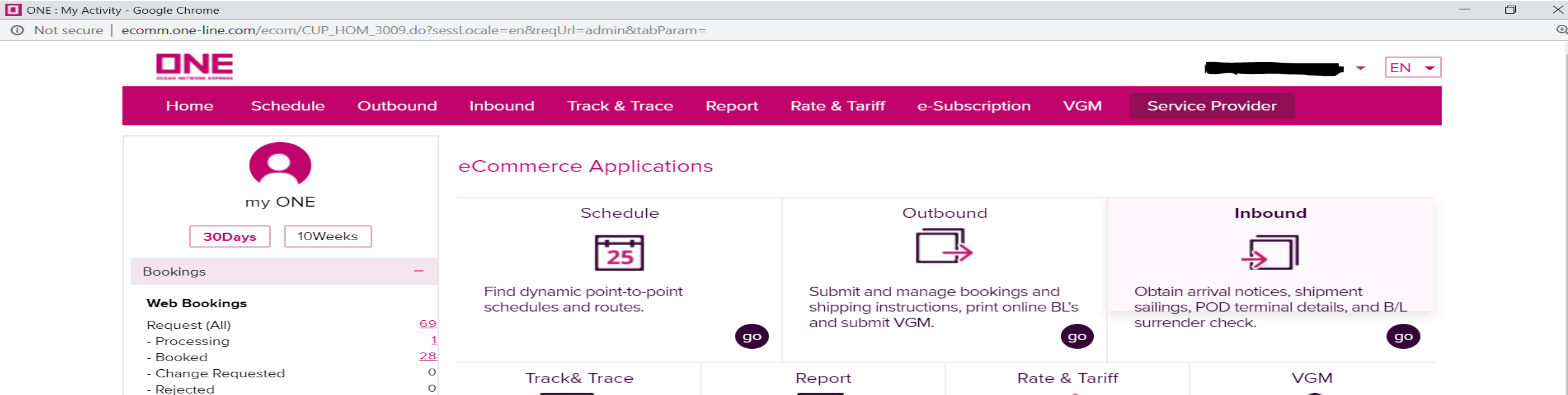
ONE
resentation Agreement

Original BL Print:

This service provides a customer with the function to print or e-mail PDF of Original BL in e-Commerce

How to Print Original BL

The Customer has to Login to eCommerce site. If the customer doesn't have the login details they can fill the form to get themselves registered.



1. Click the menu [Original BL Print]
2. Customer will be required to log-in with ID & PW again on the purpose of security
3. Log-in with ID & PW and Original BL Print screen shown

Original BL Print Main

Please Log In

2

Customer Code

Password

LOGIN

3

Change Password

Forgot Password

* The password being used in Original BL menu is different from the password that you inputted to log in our website.
* Initial password for OBL print page is your customer code.

Outbound	
Pre Check	+
Booking	+
Shipping Instruction	+
AES/CAED Input	+
VGM	+
BL Processing	-
• Draft & N/N BL	
• Sea Waybill Print	
• Original BL Print 1	
• Original BL Print Report	
• Order Original BL Paper	

4. Select search option from the dropdown list

- a) B/L No. or Booking No.
- b) Vessel
- c) On Board Date

* If (B) Vessel is selected for the search option and Vessel, Voyage and Direction are entered, all B/L under the VVD will be displayed.

5. Click on [Search] button

6. Tick the targeting BL

7. Select the radio button either [Continue with Internet Printing] or [e-Mail PDF File(s) to]

8. Click [I Accept - Continue] button

9. PDF of Original BL downloaded or e-Mailed to inputted address

Original BL Print

This is a list of original B/L's which are ready to print. To filter your results, please use the filter criteria below. To display all B/L's ready to print, click on the 'Default List' button. The number and type of originals and copies are as per your previous agreement with ONE. You have two printing options, via Internet Printing or by requesting a PDF version. Original B/L's will only be accepted on ONE B/L forms. Please note that Original B/L's that have been printed will disappear from this screen. If you need to re-print an Original B/L, please contact your local ONE office. If you only require a copy B/L, you may print it from the 'Print Draft & Non-Negotiable B/L' function.

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☒ Continue with Internet Printing

☐ e-Mail PDF File(s) to

SHAMID1@TEST.COM

System Requirements (PC settings)

- a. Install the newest Version of FileOpen plugin <http://plugin.fileopen.com/all.aspx>
- b. Ensure you are running Internet Explorer Version 8 or higher
<http://windows.microsoft.com/en-us/internet-explorer/products/ie/home>
- c. Install the newest Version of Adobe Reader <http://get.adobe.com/reader/>
- d. Disable Pop up blocker – also Disable Pop up blocker from Google Toolbar
- e. Make sure Our Site is under secure site

BL No. or Booking No.



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BKKT22308700

Default List

Search

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Select the BL and click 'I Accept - Continue' to print.
Click on 'I Decline - Cancel Printing' will unselect the selected BL for printing.

Total : 1

	Seq	B/L No.	Vessel Name	On Board Date	
<input type="checkbox"/>	1	BKKT22308700		2017-08-25	

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The service provided on this website is provided subject to the terms of ONE's standard Documentation Agreement, a copy of which can be furnished upon request. The service is intended to be available only to representatives of those customers who have executed a Documentation Agreement and have been issued a valid password. The service may not be used if you or your company do not agree to the terms of Documentation Agreement. Your continued use of the service constitutes your acknowledgement that you have read and accepted the terms of the Documentation Agreement. To proceed, you must re-confirm the acceptance by you and your company of the terms of the Documentation Agreement. To re-confirm and accept, click the 'I Accept' button below.

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☐ Letter

I Accept - Continue

I Decline - Cancel Printing

In case of any Query, please contact
india.ebl@one-line.com

www.one-line.com