e-BL Process - India

15th June 2019
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Advantages of e-BL

1. Save cost – Does not need to depute a person to a shipping line office.

2. Saves time – BL stationery will be provided & can be printed in the office, thus saving the commute time between shipping line – your office – shipper.

3. No additional charges for using this facility.

4. User Friendly - Fast & simple release of B/L in customer office without any technical knowledge.
How to Apply for e-BL

Registration process:

The Customer has to contact respective Sales representative for e-BL facility.

Customer will be provided 2 documents for registering:
1. Document Agreement
2. Schedule A
1) Document Agreement:

A) No changes to be made anywhere in the contract form.

B) The Document has to be signed by Top Management, Name and designation to be mentioned clearly.

C) Please update full style and address of your organization and the date of signing the contract.
2) Schedule A

A) Mention the same date mentioned in document agreement and full style and address.

B) If any other offices (All India), which is to be included in the contract. In the event more than one office to be given the rights for printing, please submit a separate Authorized access privilege for the each office.

C) Update all the details and below should match with profile updated under ONE website id.
D) In the event only particular Shipper BL's to be printed, mention the details of shipper below or else leave the section blank.

E) Please insert ticks on below as per requirement.

F) Please find the attached contract copy for your reference.
Outbound e-BL Guide

Original BL Print:

This service provides a customer with the function to print or e-mail PDF of Original BL in e-Commerce

How to Print Original BL

The Customer has to Login to eCommerce site. If the customer doesn’t have the login details they can fill the form to get themselves registered.
1. Click the menu [Original BL Print]

2. Customer will be required to log-in with ID & PW again on the purpose of security

3. Log-in with ID & PW and Original BL Print screen shown

Original BL Print Main

Please Log In

2. Customer Code
   Password

3. LOGIN

Change Password | Forgot Password

* The password being used in Original BL menu is different from the password that you inputted to log in our website.
* Initial password for OEL print page is your customer code.
4. Select search option from the dropdown list
   a) B/L No. or Booking No.
   b) Vessel
   c) On Board Date

* If (B) Vessel is selected for the search option and Vessel, Voyage and Direction are entered, all B/L under the VVD will be displayed.

5. Click on [Search] button

6. Tick the targeting BL

7. Select the radio button either [Continue with Internet Printing] or [e-Mail PDF File(s) to]

8. Click [I Accept - Continue] button

9. PDF of Original BL downloaded or e-Mailed to inputted address
Original BL Print

This is a list of original B/Ls which are ready to print. To filter your results, please use the filter criteria below. To display all B/Ls ready to print, click on the 'Default List' button. The number and type of originals and copies are as per your previous agreement with ONE.
You have two printing options, via Internet Printing or by requesting a PDF version. Original B/Ls will only be accepted on ONE B/L forms.
Please note that Original B/Ls that have been printed will disappear from this screen. If you need to re-print an Original B/L, please contact your local ONE office. If you only require a copy B/L, you may print it from the 'Print Draft & Non-Negotiable B/L' function.

System Requirements (PC settings)

a. Install the newest Version of FileOpen plugin http://plugin.fileopen.com/all.aspx
b. Ensure you are running Internet Explorer Version 8 or higher
c. Install the newest Version of Adobe Reader http://get.adobe.com/reader/
d. Disable Pop up blocker – also Disable Pop up blocker from Google Toolbar
e. Make sure Our Site is under secure site

BL No. or Booking No. BKKT22388700
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<table>
<thead>
<tr>
<th>Seq</th>
<th>B/L No.</th>
<th>Vessel Name</th>
<th>On Board Date</th>
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<tbody>
<tr>
<td>1</td>
<td>BKK2308700</td>
<td></td>
<td>2017-06-25</td>
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</tbody>
</table>
In case of any Query, please contact india.ebl@one-line.com

www.one-line.com