

Advisory :

3rd Party CFS Nomination Process Revision: Imports to Nhava Sheva, India– Update 2

18th Dec, 2020

Dear Valued Customers,

This is with ref to our earlier advisory dated 21st Sep, 2020 wherein we had updated our valuable customers about the Process Revision in case of 3rd party CFS nomination for imports into Nhava Sheva, India.

We hereby thank all our customers for their kind understanding and co-operation extended to us in implementing this revised process for 3rd party CFS (non-empanelled CFS) nomination for imports in a smooth manner.

Recap of our earlier advisory dated 21st Sep, 2020:

Please submit the below mentioned original documents (HARD COPIES) at our Mumbai Office / Nhava Sheva Office Doc Counter. Please note complete set of documents will be accepted in either office (partial doc in Mumbai & another half in Nhava Sheva will not be accepted).

Documents cutoff :- 4 days prior IGM cut off - this timeline is subject to change, as per the SCMTR guidelines.

- ❖ **Request on oDex for invoice** has to be submitted only by the Consignee / Forwarder mentioned in the BL OR by the CHA authorised by the Consignee (via www.odex.co).
- ❖ **Original Master Bill of Lading, duly endorsed and stamped.**
- ❖ **For Surrendered BL and Seaway Bill, the final BL copy is needed**, which means the draft copy is **NOT acceptable**.
- ❖ **Original Indemnity of MBL Consignee on INR 500/- stamp paper** for each shipment as per the new format available in our website - <https://in.one-line.com/standard-page/indemnity-bond>.
- ❖ **Original Indemnity from 3rd Party CFS on INR 500/- stamp paper** for each shipment as per the new format available in our website – <https://in.one-line.com/standard-page/indemnity-bond>.
- ❖ Once the abovementioned **documents are submitted in original at our office & the payment is done in full (including local charges) and confirmed to our side**, we will proceed to file the Import General Manifest for 3rd party CFS as per your request.
- ❖ Upon vessel arrival, you can easily **proceed with your delivery order request** as the document and payment processes have already been completed.

Update 2 dated 18th Dec, 2020:

3rd Party CFS & Advance invoice request through oDex:

- ❖ As we are handling invoice requests through oDex, we request our customers to proceed with the submission of invoice request **at least 10 days prior vessel ETA**.
- ❖ Invoice request details should be complete in all manner to avoid any rejection and delay.
- ❖ Take a screenshot of submitted invoice request of oDex & upload at the time of CFS request submission in oDex.
- ❖ This would help our customers to get the invoice and arrange for the payment in advance and **submission of payment receipt along with the other original documents** to our side well in time.
- ❖ This will also enable our side to check on your request and act upon the same.
- ❖ Please **avoid partial or late Doc submission** to our side to avoid communication delay and manifest issues.
- ❖ In case of any partial or late submission, we do not have any other option but to **nominate the shipments for our empanelled CFS**. In order to ensure smooth workflow from our side, please follow the timelines strictly.
- ❖ Please follow the above revised guidelines with reg to oDex, effective **23rd Dec, 2020**. Till then, the current oDex process remains the same.

If you need any clarification, please do contact our **Sales / Customer Service Representatives**.

We would like to thank all our customers once again for their valuable and usual support to ONE.

For **Ocean Network Express [India] Private Limited**

Authorised signatory